

We are the people of God, called to...tell the story...feed the spirit...build community

**St. Paul's Cathedral Vestry Meeting
Wednesday, March 21, 2018**

Present: The Very Reverend Michael Sinclair, The Reverend Ed Dunfield, Pam Kendel-Gooddale, David Hedlund, Pat Lauder, Joe Jozsa, Jim Melville, Donna MacIntosh, Bill Stahl, Susan Haacke, Wayne Kingston, Noel Chevalier, Pat Bester, Catherine Arthur-MacDonald.

1. The Dean called the meeting to order at 7:00 p.m. and reminded us that the land on which we gather is Treaty 4 Territory and the traditional territory of the Cree, Salteaux, Assiniboine and the home of the Metis Nations.
2. The Dean led the meeting in the Opening Prayer
3. Election of Chair will be postponed until next meeting.
4. Pat Henneberg will be approached about taking on the position of Secretary. Catherine Arthur-MacDonald volunteered to take minutes of the meeting.
5. **Moved** by Noel, **seconded** by Dave that Donna McIntosh be appointed to the position of Treasurer. **Carried**
6. Regrets were received from The Reverend Winna Martin, Anne Jones, Iain Yeates, Dawn Bray, and Pat Henneberg.
7. The following items were added to the Agenda: Corrections to the AGM report, Coffee, and the door. **Moved** by Susan, **seconded** Donna that the Agenda be approved as amended. **Carried**
8. Vestry reviewed the Minutes of the February 21, 2018 Vestry meeting. **Moved** by Joe, **seconded** Pat L. that the Minutes of the February 21, 2018 Vestry meeting be verified and adopted. **Carried**
9. Business Arising from the minutes
 - 9.1 Cathedral Structure – Mike and Jim spoke to a number of issues
 - Move to stabilize corner of Cathedral – There are different thoughts on what is causing this and how to address it. Walker Projects is pulling together information on how to remedy this and costs.
 - Cracks – recommendation has been requested on device that will monitor movement of gaps, how many are required and costs. Looking at long term solutions to this problem.
 - Opening in roof - Walker Projects has been asked to recommend roofers to repair the roof. Jim will follow up on estimates.
 - 9.2 Stewardship Committee update- Joe Jozsa reported that the information package distributed at the AGM on the campaign was mailed to those who were not present at the meeting. As of March 15, 30% of identifiable givers have responded

with an increase in their contributions. An information poster has been developed that will be displayed before each service. On March 11 and 18, Q&A sessions were conducted after the church service. Neither members of the Committee or the Church wardens have directly received complaints about the Campaign. A potential list of visitors has been developed and an e-mail sent with an invitation to attend an information session on April 8 or 9. Visitations with members of the congregation will be completed by the end of April or early May. One member of Vestry reported concerns expressed by a couple of members of the congregation about being visited. Perception when money is needed you get a visit but not for other things. Joe noted that quarterly reports will provide information on how close we are to reaching our goal.

- 9.3 Choir and Music Director – Mike and Robyn Swales have been actively circulating job description and offer amongst the “music community”. Closing date is April 13. Two individuals have expressed interest in the position.
- 9.4 Strawberry Fair – The strawberry dealer from California has informed Elvira that strawberries will not be available the last weekend in May but would be the first weekend in June. Elvira is looking into other suppliers.

10. Report

- 10.1 Dean – The Very Reverend Mike Sinclair
The Dean reported his focus is on upcoming liturgical responsibilities and diocesan activities. An issue that has come to light is our underpayment of insurance fees to the diocese for the last 4 years. We have been paying \$9,000 yearly when we should have been paying \$19,000. This means that other churches in the diocese have been subsidizing our insurance coverage. Investigation into the insurance revealed that our assessment increased from 3 million to 9 million after construction of the new building. Insurance coverage is being reviewed including clarification on what the assessment was based on.
- 10.2 Wardens -Pat Lauder and Jim Melville
Report was circulated. We need a PWRDF representative. Further information has been requested from the Diocese on Fair Share.
- 10.3 Treasurer- Donna MacIntosh
Any questions can be forwarded to Donna (attachment in Cathedral Office)

Moved by Bill, **seconded** Susan that we receive all reports. **Carried**

11. New Business

- 11.1 Committees of Vestry – Jim Melville proposed the establishment of a number of Standing Committees of Vestry to assist in making Vestry meetings more efficient and less time consuming and also to enable the Dean to focus more of his time on what he is good at – pastoral work. Possible committees could include – Building Committee, Communication Committee, Finance Committee, Social Justice Committee to name a few. The Committees would be made up of Vestry member and individuals from the congregation. Respective Committees would gather information to be presented to Vestry to make decisions on. Terms of reference for the Committees would be developed and we would need to find congregation members to serve on them.

- 11.2 Coffee - The congregation responded positively to the opportunity to share coffee and conversation after the church service. Responsibility for preparation and set up carried out by a rotation of Vestry members. Coffee has not been available these last few weeks. We need to re-establish some teams. The following members volunteered:
 - March 25 Pat
 - April 1 Dave and Marilyn
 - April 8 Joe and Pam
 - April 15 Susan
 - April 22 Bill
 - April 29

If you are available to help please contact Pam. Hopefully we will be able to get members of the congregation to volunteer.

- 11.3 Correction to AGM report– Susan noted that the price for a Style A niche is \$2,400 not \$2,000.

12. Members Concerns

- 12.1 Hymns – Pat L noted that recent selection of hymns seems to have erred on the side of the unknown to the congregation as fewer people are participating in the singing of the hymns. Question was also raised as to the need for two hymns after communion. This will be addressed with new Music Director.
- 12.2 Door – Elvira and Mike are investigating a new frame for the front door that includes a middle piece.

13. The Vestry acknowledged and thanked Doris Covey Lazecki, Merrilyn Dubreuil, and Basil Pogue for their dedication to ensure that St. Paul's remains a successful worshipping community.

14. Our next meeting will be Wednesday, April 18, 2018 in the Cloister.

15. Pam moved adjournment

16. We all participated in the Closing Prayer.